Electricy Generation Company of Bangladesh (EGCB) Ltd.
(An Enterprise of Bangladesh Power Development Board)
Unique Heights (Level-15&16), 117, Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217
Tel: 55138633-36(PABX), Fax: 880-2-55138637,
E-mail: info@egcb.com.bd, Web: www. egcb.com.bd

No.: 27.27.6706.404.08.001.16.1440 Date:19.09.2016

REQUEST FOR QUOTATION

for

Procurement of Consumables for Electrical maintenance Division

To,

.....

1. The **Electricity Generation Company of Bangladesh (EGCB) Ltd.** has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended Goods and Related services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in sealed envelope shall be submitted to the office of the undersigned **on or before 26.09.2016, 12.00 p.m.** The envelope containing the Quotation must be clearly marked "Quotation for ***"Procurement of Consumables for Electrical maintenance Division"*** and **DO NOT OPEN** before **26.09.2016, 2.00 p.m.** Quotations received later than the time specified herein shall not be accepted.
7. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
8. Quotation shall be submitted as per Price Schedule for Goods and Related Services
9. All Quotations must be valid for a period of at least **30 (thirty)** days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. VAT and AIT on payable amount shall be deducted from the supplier's bill where applicable as per prevailing rules and regulations of GOB.

14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License**, **Tax Identification Number (TIN)** and **VAT Registration Number**; **without which the Quotation may be considered non-responsive.**
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, in the quotation submitted on unit rate basis, the unit rates or prices shall prevail. In case of discrepancy between words and figures, the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The delivery of intended Goods and Related services shall be completed within 15 days from the date of Signing Contract..
18. Letter inviting the successful Quotationer to sign the Contract shall be issued within 07 days of receipt of approval from the Approving Authority. The Contract shall have to be signed within 07 days of issuing such Letter of Invitation.
19. The costs of stamp duties and similar charges, if applicable by the law in connection with entry into the Contract Agreement, as stated in Para 18 above, shall be borne by the Procuring Entity.
20. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

19/9/16

Md. Kamruzzaman
Superintending Engineer
Haripur 412 MW CCPP , EGCB Ltd.
Haripur, Bandar, Narayanganj.

Distribution:

1. Chief Engineer, Haripur 412 MW CCPP, Haripur.
2. Executive Engineer (Electrical Maintenance), Haripur 412 MW CCPP, Haripur.
3. Manager(Accounts), Haripur 412 MW CCPP, Haripur.
4. Sub-Divisional Engineer(Electrical Maintenance), Haripur 412 MW CCPP, Haripur.
5. Office Copy

Quotation Submission Letter
[Use Letter-head Pad]

RFQ No: **27.27.6706.404.08.001.16.** 1490

To:

Superintending Engineer (Maintenance)
Haripur 412 MW CCPP, EGCB Ltd.
Haripur, Bandar, Narayanganj.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named "**Procurement of Consumables for Electrical maintenance Division.**" The total Price of my/our Quotation is BDT .....

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 18(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 19/09/2016

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:

Price Schedule for Goods and Related Services

RFQ NO.: 27.27.6706.404.08.001.16.440 **Date: 19.09.2016**

Supply of Consumable Goods for Electrical Maintenance Division of Haripur 412 MW CCPP, EGCB Ltd. Haripur, Narayanganj

Sl No.	Items Name	Specification	Unit	Quantity	Unit Rate or Price [including all kinds of taxes, duties etc. as mentioned in Sl. No. 2 under Note below]		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure	
1	PVC Tape	3/4"	Dozen	6				Haripur 412 MW CCPP Office, Haripur, Bandar, Narayanganj.
2	Nut With Bolt	6mm x 1/2"	Pcs	1000				
3	Nut With Bolt	6mm x 3/4"	Pcs	1000				
4	Nut With Bolt	6mm x 1"	Pcs	1000				
5	Cutting disk	4"	Dozen	6				
6	Grinding disk	4"	Dozen	4				
7	Bucket	PVC,16 Litre, RFL, or Equivalent	Pcs	4				
8	Cable	Muilticore, 2.5 sq mm,100 meter per coil, BRB or Equivalent	Coil	2				
9	Dry cell	1.5 V,AA	Dozen	5				
10	Paint Brush	1"	Pcs	12				
11	Paint Brush	1.5"	Pcs	12				
12	Paint Brush	2"	Pcs	12				
13	WD-40	277 ml per can, Made USA	Pcs	12				
14	Wrapping Tape	3"	Dozen	5				
15	Contact Grease.	Use for Electrical Contact	lbs	5				
16	Spray Paint	400 ml per can Berger, Nippon, Asian or Equivalent	Can	10				
17	Thinner	Use for mixing paint	Gallon	5				
18	Anamel Paint	Beger,Nippon, Asian or Equivalent	Gallon	10				
		Total Amount for Supply of Goods and related service				In figure		
						In words		
Goods to be supplied to		Store, Haripur 412 MW CCPP, EGCB Ltd.,Haripur, Narayanganj.						

Total Amount in Taka (in words)		
Delivery Offered		
Warranty Provided		

..... number corrections made by me/us have been duly initialed in this Price Schedule.
My/Our Offer is valid until (dd/mm/yy) .....

Signature of Quotationer with Seal	Date:
Name of Quotationer	

Note:
Col. 5, 6 & 7 to be filled in by the Quotationer.
Prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.